



HERITAGE DAYS 2023

Exhibitors' Rules and Regulations

SATURDAY, SEPTEMBER 9 • 10AM-6PM & SUNDAY, SEPTEMBER 10 • 11AM-5PM

P.O. Box 984, Cumberland, MD 21501-0984 • 301-697-6676
www.heritagedaysfestival.com • email: info@heritagedaysfestival.com

You are invited to submit an application for space in the 54th Annual Heritage Days. We have a limited number of spaces available, so please return your application immediately to insure consideration. We strive to maintain variety and quality and reserve the right to limit the number of each type of craft/product.

Heritage Days is the largest street festival within Allegany County, attracting approximately 10,000 people each year. The festival is held on the streets and sidewalks of the Washington Street Historic District and Downtown Cumberland. With the support of the City of Cumberland, Allegany County Commissioners and the Allegany Country Department of Tourism, the festival is under management and leadership of the Allegany County Historical Society, Inc., a 501-C3 organization, whose purpose is to develop and preserve an awareness of the history and traditions of Allegany County for its citizens, as well as, visitors to the county.

Heritage Days is scheduled RAIN or SHINE, so bring proper covering to protect your items in case of a shower. Be prepared to cover up and wait for the shower to end.

There is NO RAIN DATE for the festival.

REGISTRATION FEES: Your registration fee covers one space for both days. Arts and crafts exhibitors' fee is \$75 on or before 7/31/2023; \$95 after 7/31/2023. Display/Non-Profit fee is \$50 if not selling; \$75 if selling. A limited number of double spaces are available, primarily on side streets. If you are interested, please indicate on your registration form. Food vendors must request a separate application form.

ELECTRICITY: Electricity is available for \$20 for each electrical device (110V only).

SET UP & TEAR DOWN: All exhibitors will set up on assigned spaces, approximately 10' deep x 10' wide on the sidewalks as indicated. Exhibitors are to furnish their own equipment – covered tables, chairs, stands, etc. and may set up any time after 5 pm on Friday evening. Washington Street and Downtown Streets will be closed to traffic promptly at 9:30 am on Saturday and 10 am on Sunday (with the exception of people attending church). All vehicles must be off the street at those times. Please have your booth frame, etc. off the street on Sunday evening.

IMPORTANT: No vehicles will be allowed in the festival area after festival opening or closing times. Vendors who bring their vehicles into the festival area in violation will not be invited to participated in future festivals. If you sell out, we wish you would stay and enjoy the festival. If you have to leave, you will have to hand carry your items out of the festival area. Please note our earlier closing hours as a concession to vendors' wishes.

INFORMATION: There will be an Info Booth located near the library/courthouse area for all participants. You must stop there on Saturday morning to pick up your information packet. Please display your booth number prominently.

SECURITY: The area will be patrolled at night, but exhibitors are encouraged to remove items for their own protection.

PHOTOS: Please send three photos – one of your booth, one of your product and one of your workshop area showing work in progress of your item(s) and booth. No new vendors will be accepted without photos. Photos may be sent digitally. Please note: photos will not be returned.

SALES TAX: Personnel from the Maryland Sales Tax Division will issue each exhibitor who does not already have a Maryland Tax Number, a temporary license to collect sales tax. The festival organizers are required to furnish names and address to the Maryland Sales Tax office. It is the responsibility of the vendor to collect sales tax and send it to the tax office. Maryland's sales tax is 6%.

TRADERS LICENSE: Artists and craftsmen are considered manufacturers and are not required to have a trader's license. If you sell your craft – and some other craftsmen's item(s) – you are then required to have a trader's license. (Article 56, Section 331, Annotated Code of Maryland)

NON-ARTS AND CRAFTS VENDORS: The Committee reserves the right to classify your product as commercial if it is not crafted by the individual applying and attending. A limited number of "commercial vendors" are admitted to the festival each year. Locations for such vendors are restricted and set at the discretion of the Heritage Days Committee. Fee is \$150 for 10'x10' space.

DRESS CODE: Regular clothing is acceptable, but we do hope you will dress appropriately, considering that the festival is held in a very historical residential section of town.

WE WILL NOT PERMIT: (1) "Passing the hat", soliciting or petitioning. Chances may be sold within your festival booth with prior approval of the Committee. You are responsible for abiding by all state laws concerning the selling of chances. (2) Arts and Crafts booths may not sell food excepted baked goods by special approval of the Coordinator. (3) Beverages are sold only by food booths.

DECORATION PRIZES: Special ribbons and cash prizes will be awarded for arts & crafts booth decorations. Grand Prize - \$100; Honorable Mention - \$50. Judging will take place on Saturday.

HOTEL/MOTEL/CAMPGROUND: Information is available at the Allegany County Visitors Bureau. Call 1-800-425-2067 or online at www.mdmountainside.com

REFUNDS: Refunds will be given to withdrawals prior to August 31, 2022 with a \$20 handling fee deducted. No refunds will be given after August 31, 2023.

DEMONSTRATIONS: If you will be demonstrating your craft, please indicate on your application. Priority placement will be given to artists who demonstrate.

Retain this portion of the application for your reference.